

COVID-19 PROTOCOL FLOWCHART FOR STUDENTS AND EMPLOYEES



CASE 1

Student/Employee tested **POSITIVE** for Covid-19

Parents or Employee will notify a school nurse who will gather the appropriate information and will contact the **Oakland County Health Department** to open a case. We will follow their guidance including assistance with contact tracing. Employee is also required to notify HR.

Self-isolate and avoid public spaces for **10-14 days**

WITH SYMPTOMS

WITHOUT SYMPTOMS

MAY RETURN WHEN:

10-14 days have passed since **symptom** onset **AND** respiratory symptoms have improved **AND** at least 72 hours free of fever without fever reducing medication **AND** the school nurse and/or administrator have cleared you to return to campus

CASE 2

Student/Employee has Covid-19 **symptoms**

IF SYMPTOMS DEVELOP AT HOME

IF SYMPTOMS DEVELOP AT SCHOOL SEE: **COVID-19 Isolation Policy at: dcds.edu/return-to-campus**

Parents should communicate with the school attendance office regarding their child's potential COVID-19 **symptoms** or **exposure** to assist in monitoring other occurrences within their **cohort or grouping**. Employees should alert HR of potential COVID-19 **symptoms** or **exposure**.

Attendance Numbers:

Upper School: 248.430.1694 - Middle School: 248.430.1677 - Lower School: 248.430.3566

Contact your health provider, advised to get **tested**.

MAY RETURN WHEN:

Negative COVID-19 Test: Fever free for 72 hours without fever reducing medication and respiratory **symptoms** have improved **AND** the school nurse and/or administrator have cleared you to return to campus

No COVID-19 Test: **10-14 days** have passed since **symptom** onset **AND** fever free for 72 hours without fever reducing medication and respiratory **symptoms** have improved **AND** the school nurse and/or administrator have cleared you to return to campus

MAY RETURN WHEN:

10-14 days have passed since test date **AND** the school nurse and/or administrator have cleared you to return to campus, (assuming no **symptoms** have developed) IF **symptoms** developed then refer to the left, **With Symptoms**

CASE 3

Student/Employee lives or has **close contact** with someone that has Covid-19 **symptoms** or someone that has tested positive.

Contact your health provider, advised to get **tested**. Student/Employee must **quarantine** at home, and should monitor for Covid-19 **symptoms**.

MAY RETURN WHEN:

Individuals with direct **exposure** but are not household members of the infected individual will be required to **quarantine** for 14 days and remain **symptom** free since the **exposure**. Household members of the positive Covid-19 individual must **quarantine** during the infected individual's isolation period and then 14 days after the isolation period ends to continue monitoring for **symptoms**.

ADDITIONAL ACTIONS TAKEN BY DCDS

- Notify the community through email of a positive case and the areas affected. Due to confidentiality laws, we will not release information on the individual or individuals.
- Closing infected area or classroom for 48 hours for deep cleaning.
- Assure individuals that may have had close contact with a positive case will quarantine for the predetermined time dictated by School policy, the OCHD and CDC recommendations.
- Students in grades 7-12 enrolled in family selected remote learning will be required to provide a negative COVID-19 viral test (taken within 7 days) of entering campus for any reason. Students who do not provide a record of a negative test will not be allowed to enter the campus.

Detroit Country Day School reserves the right to amend any and all parts of this plan at any time.

PROTOCOL FAQ FOR STUDENTS AND EMPLOYEES



WHAT ARE COVID-19 SYMPTOMS?

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

WHO NEEDS TO QUARANTINE?

Anyone who has been in close contact with someone who has tested positive for COVID-19.
(This includes people who have previously tested positive for COVID-19 **ONLY** if they develop symptoms)

QUARANTINING VS ISOLATION? PLAY VIDEO

For more specific information on quarantine and isolation guidelines including calendar guides please visit www.cdc.gov or [click here](#).

WHAT COUNTS AS CLOSE CONTACT?

Primary Exposure:

- Someone who was within 6 feet of an infected person for at least 15 minutes starting from 2 days before illness onset or, for asymptomatic patients, 2 days prior to COVID test collection until the time the patient is isolated.
- You provided care at home to someone who is sick with COVID-19
- You had direct physical contact with the person (touched, hugged, or kissed them)
- You shared eating or drinking utensils
- They sneezed, coughed, or somehow got respiratory droplets on you

Primary exposure will require full cohorts in PK-5th grade to be quarantined for 14 days and students who meet the close contact rules above for grades 6th-12th.

Secondary Exposure:

Individuals who may be around someone who was exposed to a positive case do not have to quarantine.

Cohort: Groups of students and teachers placed together during the school day. Grades PK – 5 will be in consistent cohorts throughout the school year. Grades 6 – 12 will have more expanded cohorts and exposure parameters will be determined based on class/advisory assigned seating and their distance from reported positive cases.

WHAT COVID TESTS ARE REQUIRED?

COVID-19 viral testing (COVID-19 RT-PCR test) can be conducted at any FDA-approved testing site. Some local FDA approved testing facilities include:

[Emcura Medical](#) (Bloomfield Hills & Northville Township) - [BioTech Labs](#) (Farmington Hills)
[Beaumont Urgent Care](#) (Multiple Locations)

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PROTOCOL EXAMPLES FOR STUDENTS AND EMPLOYEES



EXAMPLE 1

DCDS **fictitious** students: Bobby Parks, Kindergarten | Tommy Parks, Grade 5 | Eric Smith, Grade 5 | Julie Smith, Grade 9

Tommy becomes ill with COVID-19. He will quarantine at home and isolate himself from his family.

Tommy's fifth grade class cohort (students, teacher, and any crossover faculty) will move to remote learning for 14 days to quarantine. This cohort includes Eric.

Eric's sibling, Julie, is an example of secondary exposure and does not require quarantine.

Bobby, Tommy's sibling, will need to quarantine while Tommy is ill. If Bobby remains symptom free, he will need to stay quarantined 14 days after Tommy's isolation period ends. If Bobby exhibits symptoms, he will need to follow **Case 1** or **Case 2** on the flowchart.

EXAMPLE 2

Ms. Brown is an Upper School English teacher and has a daughter, Ella, is in first grade.

Jill is an Upper School student who sits at the front of Ms. Brown's class.

Jill is asymptomatic but tests positive for COVID-19. Jill will move to remote learning, quarantine, and isolate for 10 days.

Ms. Brown, students and other faculty exposed to Jill in the classes within six feet and longer than 15 minutes will need to enter quarantine for 14 days.

Jill can return after 10 days as long as she remains asymptomatic and tests negative. Ms. Brown, other faculty and other students can return after 14 asymptomatic days (extra days account for incubation period following exposure).

Ms. Brown's daughter, Ella (secondary exposure), can remain in school as long as and Ms. Brown does not become symptomatic. If Ms. Brown becomes symptomatic, Ella will have to move to remote learning and go into quarantine.

Remaining Upper School students and teachers continue in-person.

EXAMPLE 3

Mr. Jackson is a Middle and Lower School teacher.

Mr. Jackson becomes ill with COVID-19.

Students and faculty coming in direct contact (within 6 ft and longer than 15 minutes exposure time) with Mr. Jackson within 48 hours of the onset of illness will move into remote learning and quarantine for 14 days (primary exposure).

The remaining Middle and Lower School students and teachers will remain on campus (secondary exposure).

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