



# DETROIT COUNTRY DAY SCHOOL

## RELEASE OF RECORDS

Student Name \_\_\_\_\_ Student Date of Birth \_\_\_\_\_

Grade \_\_\_\_\_ School attended/attending \_\_\_\_\_

Home address when attending \_\_\_\_\_

School address \_\_\_\_\_

Please check purpose of request:

1. \_\_\_\_\_ Copies of checked records to be sent for admission application.
2. \_\_\_\_\_ Transfer of all cumulative records for enrollment to Detroit Country Day School.

Please check records requested:

\_\_\_\_\_ All school records

\_\_\_\_\_ Report cards

\_\_\_\_\_ Standardized test scores

By signing below, I hereby authorize \_\_\_\_\_ (name of current or prior school) to release to Detroit Country Day School all school records or other information as indicated above concerning my child or legal ward. I acknowledge and agree that all information sent or received may be used by Detroit Country Day School in connection with my child's/ward's application to Detroit Country Day School, and will not be transferred to a third party unless specifically required or allowed by law.

Print Name: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Parent/Legal Guardian

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signed: \_\_\_\_\_  
School representative requesting records

Please forward records to the appropriate school:

\_\_\_\_\_ Detroit Country Day School  
Admission Office  
Grade PK3 – Grade 4  
3003 West Maple Road  
Bloomfield Hills, MI 48301  
(248) 430-2746

\_\_\_\_\_ Detroit Country Day School  
Admission Office  
Grades 5 - 8  
22400 Hillview Lane  
Beverly Hills, MI 48025  
(248) 430-3655  
(248) 646-3459 (Fax)

\_\_\_\_\_ Detroit Country Day School  
Admission Office  
Grades 9 - 12  
22305 West Thirteen Mile Road  
Beverly Hills, MI 48025  
(248) 430-3587  
(248) 646-2458 (Fax)

*Detroit Country Day School admits students of any race, color, religion, sexual orientation, national and ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students in the school. The school does not discriminate on the basis of religion, race, color, national and ethnic origin, sexual orientation, or any other legally protected status under Michigan or federal law, in the administration of the school's admission, financial aid/loan, educational, athletic, employment and other school administered programs, policies and plans.*