**Important Safety Guidelines for Programs at the Performing Arts Center (PAC)**

- **Arrive early enough to avoid that “rushed feeling”**. It will also help parents and students deal with the frustration of rush hour traffic congestion and compensate for any unforeseen delays.

- **Do not allow anyone to exit their vehicles on the Main Drive**. Drop-offs are allowed at the PAC Entrance. Stopping to drop-off on the Main Drive results in passengers, often students, running blindly between the inbound cars and then across 2 lanes of outbound traffic, placing them in great jeopardy. The risk increases during the winter months when it becomes darker earlier. Stopping on the Main Drive also significantly disrupts and slows the flow of traffic, not only on the Main Drive but even on 13 Mile Road.

- **Those wanting to drop-off passengers at the PAC Entrance should turn on their left turn signal as they come up the Main Drive**. This will help Security personnel identify those needing to be allowed into the Courtyard Circle.

- **Handicap tags should be displayed in the windshield as they come up the Main Drive**. This will help Security personnel identify those needing to be allowed into the Courtyard Circle.

- **Children attendees should remain inside the PAC**. Allowing unsupervised children to leave the PAC because they are “bored” or “antsy” only leads to trouble. The children end up playing in the PAC Concourse or Shaw Lobby. If not supervised, they wrestle, play football, throw things, or wander the building.

Thank you for your cooperation in this matter,

**Scott Stanley**  
Director of Safety, Security and Facilities  
Detroit Country Day School