School closings can happen anytime of the year, and it is imperative that everyone is aware of where to look for notices regarding school closings.

**Text alerts to your phone or email**

We have the ability to push text alerts to you via text or email, but you must register through the Parent Portal to receive this service. To set up a cell phone to receive alerts complete steps 1-8 below.

1. Login to your Portal account
2. Click on the “My DCDS” tab
3. In the My Account element, select “My Subscriptions”
4. Click on “Add Text-Enabled Phone”
5. After verifying that your phone is a text-message phone, select “Add a New Phone” to add a number not in the DCDS system or select “Add an Existing Phone” to add a number already in the DCDS system
6. Add your cell phone number and specify your carrier
7. Click on “Save Phone”
8. You will receive a text message on your cell phone with a verification code. Once you receive the verification code, select “Verify Phone” and enter the code you receive via text.

Now you are ready to select which notices you receive via text and/or email.

1. Near the bottom of the “My Subscriptions” page (follow steps 1-3 above to get to page), select “Settings” to the right of the News Alerts category.
2. Check SMS/Txt Msg. box and/or Email box for “DCDS School Closing Notifications.” If there are other categories for which you would like to receive a text or email notification, you can check these boxes as well.
3. Select “Update Settings” to confirm your selection.

**Other areas you can check for school closings**

- **Detroit Media School Closings Alliance**
  - WJBK-TV [Fox2]
  - WDIV-TV [Local 4]
  - WXYZ-TV [Channel 7]
  - WWJ Newsradio 950
  - News/Talk WJR-AM 760

- **DCDS Social Media**
  - Facebook – Detroit Country Day
  - Twitter - @DCDSchool (Starting September 1)
  - Instagram - @detroitcountryday

- **DCDS Website**
  - Popup on Home and Login pages

If you have any questions regarding school closing notifications or need assistance setting up your cell phone, please contact Laura Korotkin at (248) 430-3548 or email dcdscommunications@dcds.edu